

To Whom it May Concern:

The purpose of this letter is to recommend Jennifer Lee for employment at the management level or related title. I have known Jennifer for over a year and have worked with her on various community projects.

Jennifer possesses excellent leadership skills necessary to administer a project, while gaining the acceptance of other team members. The work she produces is professional and accurate. This has made Jennifer a valuable part in building relationships between organizations.

I believe her good morals and pleasant personality have made her a genuine friend to me. Jennifer is a unique individual with a truthful attitude, who can accept responsibility to complete a project with little oversight or direction. Her excellent communication skills make her a valuable asset. I would highly recommend her to any company seeking these qualities in an individual.

Respectfully,

Greg J. Burns BPR
Retail Marketing Manager
Edmonton City Centre
Oxford Properties Group

Tel: 780 426-8406 Fax: 780 441-4700

